

Vouchers:

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On Hand Received Processed On Hand
 197 1,411 1,453 155

Transactions:

Accts	19th	20th	Total
144.1	28	35	63
144.2	2	9	11
142.1	1	2	3
142.2	2	0	2
Others	6	27	33
Cash			43
			<u>155</u>

Number of Bureau Schedules

25 85 21 89

Monthly Reconciliation to be performed in connection with Finance and Stock Control of Property:

A. Headquarters:

1. General Ledger & Stock Status Value
 Reports reconciled thru:

30 September 1956

B. Far East:

1. FE's General Ledger & Monthly IBM
 Listings reconciled thru:

August 1956

C. Hdqts. & FE Reciprocal Accts. (168, 368, 195, & 495):

1. Shipments from Hdqts. reconciled thru;
 2. Cash Procurement reconciled thru;
 3. Theatre Command Procurement reconciled thru

July 1956
 30 April 1956
 August 1956

Accounts Payable Documents Unliquidated in Accounts Payable Trial Balance of 1 October 1956

2,242

Number of Adjustment Vouchers on hand in Accounts Receivable

-0- 58 54

Class "A" Accountings:

A. Number in Accounts Branch
 B. Number on hand 30 days or more

23 2 7 18
 2**

T/A's in Finance Division:

A. Number in Accounts Branch Payroll
 B. Number in Accounts Branch
 C. Number with Certifying Officer & Area B/F Officer

345 54 84 315
 24
 287
315

Ledger Postings:

A. Date of Last General Ledger Posting
 B. Date of Last Detail Posting
 C. Number of days on hand - General Ledger Posting
 D. Number of days on hand - Detail Posting

5
 8

* See attached

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Acting Chief, Accounts Branch

25X1A9A

NO CHANGE
 DOC. NO. 4
 CLASS CHANGED TO: TS S C RET. JUST. 22
 REVIEWER 046/95 TYPE DOC. 03
 NO. PGS. 1 CREATION DATE 09/01/00
 REV CLASS C REV COORD. AUTH: HR 70-3